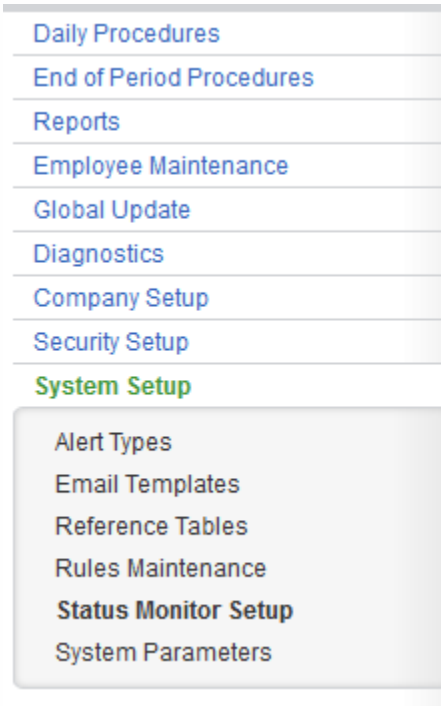# Status Monitor Setup

Different view for the status monitor may be configured for different groups of people.

To set up a Status Monitor, follow the steps:

1. Select System Setup > Status Monitor Setup

2. Click on Add at the bottom of the page

3. Enter the Name and Description for the monitor
4. Select Yes to automatically filter employees list for each supervisor if you wish to have supervisors only see their employees on the Status Monitor.
5. Select the fields you wish to have display on the Status Monitor and the sequence for display.
6. Enter any filters you wish.
7. Select Save.